Brockville YMCA: 613-342-7961
Kingston YMCA: 613-546-2647

eo.ymca.ca

Job Posting

Child Care Cook

YMCA of Eastern Ontario

Cardinal

Employment Category: Full-time, permanent
Hours: 7:45 am – 4:45 pm, Monday to Friday. Occasional weekend or evenings may be required.
Compensation: $21.70 per hour (inclusive of wage enhancements)
Job Posting#2026-007
Benefits and Perks: We offer an array of total rewards to recognize loyalty, longevity, and passion for the work we do:

- Group health and benefits plan
- Defined contribution pension plan with employer matching
- Paid vacation entitlements
- Free YMCA Health & Fitness Membership
- Professional development opportunities
- Employee and Family Assistance Program

Closing Date: Immediately
This posting is for an existing vacancy

Our Mission:
The YMCA in Canada is dedicated to the growth of all persons in spirit, mind and body, and to their sense of responsibility to each other and to the global community.

Our Vision:
Our values are caring, honesty, respect, responsibility, and inclusiveness. These are central to our mission, guiding our behaviours, attitudes, and actions.

Nature & Scope:
Reporting to the Supervisor, Child Care, the Cook will be responsible for the planning, organizing, purchasing and preparation of the daily snacks and lunches for the assigned Early Learning Centre Programs in accordance with the Ministry of Education and the Ministry of Health.

Responsibilities:

- Understands and complies with all legislation, guidelines and policies that pertain to the Ministry of Education Child Care and Early Years Act (CCEYA), Department of Health and YMCA of Eastern Ontario child care.
- Planning, preparation and delivery of wholesome and nutritious foods I accordance with Ministry of Health Regulations and Canada's Food Guide in consultation with the Supervisor.
- Plans a rotating menu ensuring adequate variety, adherence to allergy/diet restrictions of children and ensuring that all preparation is peanut free and other allergens as needed.

Brockville YMCA: 613-342-7961
Kingston YMCA: 613-546-2647

eo.ymca.ca

- Responsible for purchasing of food and supplies needed for food preparation/serving and ensuring that budgets are adhered to.
- Handles food and dishes in accordance to the Ministry of Health Regulations.
- Cleaning and sanitizing of kitchen equipment daily.
- Cleaning and sanitizing cupboards, fridge and food storage areas on a weekly basis or more often if necessary.
- Maintaining all health and safety requirements.
- Maintaining a safe and clean work environment.

Qualifications:

- Criminal Reference Check (CPIC) including Vulnerable Sector Check completed not more than 120 days prior to interview, with results acceptable to the YMCA of Eastern Ontario.
- Successful completion of High School Diploma. Post-secondary education considered an asset.
- Safe Food Handler certification.
- Diploma in Early Childhood Education and a current member, registered with the College of Early Childhood Educators considered an asset
- Up-to date-immunizations
- Current Intermediate First Aid and CPR Level C

Competencies:

- Teamwork
- Communication
- Safety
- Problem solving

All interested candidates should submit a cover letter and resume, referencing the job posting number to careers@eo.ymca.ca.

YMCA of Eastern Ontario
100 Wright Crescent
Kingston, ON K7L 4T9

We appreciate your interest in a career opportunity with the YMCA of Eastern Ontario. Please note that only those selected for an interview will be contacted. Candidates invited for an interview will be required to submit three (3) professional references.

The YMCA of Eastern Ontario is committed to an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance so that we can arrange reasonable and appropriate accommodation. The YMCA of Eastern Ontario values the diversity of people and communities and is committed to excellence and inclusion in our Association.

This position has been posted internally and externally